



# District of Columbia Air National Guard

## AGR Announcement

### 19-351



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| <p><b>APPLICATION MUST BE FORWARDED TO:</b></p> <p><b>IN ORDER TO RECEIVE CONSIDERATION</b><br/> <a href="mailto:NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL">NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL</a></p>   | <p><b>OPENING DATE:</b><br/>2 April 2019</p>   | <p><b>CLOSING DATE:</b><br/>2 May 2019</p> |
|   | <p><b>Position Title:</b> MACHINIST<br/> <b>Max Grade:</b> MSGT (E7)<br/> <b>Min Grade:</b> SSGT (E5)<br/> <b>AFSC:</b> 2A751/2A771</p> <p><b>Appointment Status</b><br/> <input checked="" type="checkbox"/> <b>Enlisted</b>    <input type="checkbox"/> <b>Officer</b></p> |  |
| <p><b>Position Location:</b><br/>113th Maintenance Squadron<br/>Joint Base Andrews, MD</p>  | <p><b>AREA OF CONSIDERATION:</b> <b>GROUP III</b><br/> <b>All individuals eligible for entry into the DCANG</b></p>  |  |
| <p><b>INSTRUCTION FOR APPLYING:</b></p> <p>This office will <b>NOT</b> accept mailed applications. <b>You must send applications electronically.</b> <b>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</b></p> <p style="text-align: center;"><b>AGR REQUIRED DOCUMENTS:</b></p> <ol style="list-style-type: none"> <li>1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. <a href="https://www.ngbpdcc.ngb.army.mil/ngbforms/">https://www.ngbpdcc.ngb.army.mil/ngbforms/</a></li> <li>2.) Copies of the last five OPRs (<i>Officers only</i>).</li> <li>3.) Resume (<i>any format</i>).</li> <li>4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s).</li> <li>5.) Report of Individual Personnel (RIP) from vMPF only (<i>must be dated within 60 days</i>). If clearance is expired you must obtain security memo from the Wing security manager.</li> <li>6.) Current Fitness Test from AFFMS II (<i>Per AFI 36-2905 – current within 12 months</i>).</li> <li>7.) Letter(s) of recommendation (<i>optional</i>).</li> <li>8.) If missing documents, memo to board president required stating reason why documents are missing.</li> </ol> <p><b>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 19-300 – SSGT DOE, JOHN A</b><br/> <b>Email subject will be in the same format.</b></p> |  |  |
| <p><b>Conditions of Employment:</b></p> <p><b>National Guard Membership:</b> Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard.</p> <p><b>Electronic Funds Transfer:</b> Selectee is required to participate in electronic funds transfer/direct deposit.<br/>         If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.</p>  |  |  |
| <p><b>Evaluation Process:</b> Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. <b>Incomplete applications will not be considered.</b> It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.</p>  |  |  |
| <p><b>Equal Employment Opportunity:</b> All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614.<br/> <a href="http://www.ngbpdcc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf">http://www.ngbpdcc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf</a> and ANGI 36-7<br/> <a href="http://www.ngbpdcc.ngb.army.mil/publications.htm">http://www.ngbpdcc.ngb.army.mil/publications.htm</a></p>   |  |  |



# The District of Columbia Air National Guard



Is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

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| <b>Announcement Number:</b> 19-351  |
| <b>Position:</b> MACHINIST  |
| <b>Brief Description of Duties:</b> Advises on metals machining, welding, designing, and production problems. Designs, manufactures, or modifies special precision tools, gauges, dies, and fixtures to facilitate metal working operations. Performs metals technology shop calculations such as determining cutting speeds and settings, welding processes, and preheat and postheat requirements. Welds, brazes, solders, and heat treats metals. Uses manual and computer numerical controlled (CNC) metal working machines, mills, and lathes to manufacture and repair cams, gears, slots, and keyways for aircraft components and SE. Writes programs for CNC machines using manual and Computer Aided Design-Computer Aided Manufacturing (CAD-CAM) methods. Checks completed components and determines serviceability in accordance with drawings and specifications. Disassembles, assembles, and fits component parts using machine screws, bolts, rivets, press fits, and welding techniques. Uses metal working equipment, tools, and supplies to produce surface finishing specifications for components. Extracts broken or damaged hardware. Checks components for wear tolerances using precision measuring devices. Maintains and inspects hand tools and metal working machinery. Performs operator maintenance and service inspections on shop equipment and tools. Ensures lock out and tag out procedures are accomplished prior to maintenance on all equipment. Uses and disposes of hazardous waste and materials according to environmental standards. Performs other duties as assigned. |
| <b>Qualifications:</b> <ol style="list-style-type: none"><li>1. Must be able to retain a SECRET security clearance.</li><li>2. Must Be AFSC Qualified. AFSC: 2A751/2A771</li></ol>  |
| <b>Eligibility Requirements:</b> <ol style="list-style-type: none"><li>1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.</li><li>2. Prior to entry into the AGR Program, member must be medically cleared by the 113th MDG.</li><li>3. Must meet all eligibility requirements in accordance with ANGI 36-101.</li></ol>   |
| <b>AGR Employment Points of Contact:</b><br>HR Specialist: SSgt Shailah Florvil, <a href="mailto:Shailah.Florvil.mil@mail.mil">Shailah.Florvil.mil@mail.mil</a> /202-685-8813 (DSN 325-8813)<br>AGR Manager: SMSgt Adrienne Wilson, <a href="mailto:Adrienne.L.Wilson.mil@mail.mil">Adrienne.L.Wilson.mil@mail.mil</a> /202-685-9925 (DSN 325-9925)   |